



Those persons wishing to speak on any item included on the agenda should fill out and submit to the Board Clerk/Administrative Coordinator a "Request to Speak" form (name and address optional), which is available in the Board Room. If you have any questions, you may contact Dena Lamarque via email at [dlamarque@cbwcd.org](mailto:dlamarque@cbwcd.org) or contact the District office at (909) 626-2711.

The Chino Basin Water Conservation District complies with the Americans with Disabilities Act and amendments thereto. If you require special assistance to participate in this meeting or if you desire a copy of the Agenda in an alternate format, please contact the District office at (909) 626-2711 at least 48 hours prior to the advertised starting time of the meeting.

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**REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**Chino Basin Water Conservation District  
4594 San Bernardino Street  
Montclair, CA 91763**

**Monday, January 9, 2023**

**2:00 p.m.**

**AGENDA**

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**INVOCATION**

**CALL TO ORDER AND FLAG SALUTE**

**ROLL CALL**

Board Members: President Mark Ligtenberg, Vice President Kati Parker, Treasurer Gil Aldaco, Directors Teri Layton, Hanif Gulmahamad, Ryan Sonnenberg.

**ADDITIONS OR CHANGES TO THE AGENDA**

*In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.*

**PRESENTATIONS** – None.

**CONSENT CALENDAR**

*At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately, following the Public Hearing procedures.*

1. **Minutes.**
  - a. **December 12, 2022 – Regular Board Meeting.** Approve.
  
2. **Financial Reports.**
  - a. **November 2022.** Approve.
  
3. **AB 1234.**
  - a. **Director Travel, Training, and Meeting Report.** Approve.
  - b. **Compensation & Reimbursement Report.** Approve.
  
4. **Resolution No. 2022-XX authorizing the use of teleconference technology for meetings for a period of 30 days.** Approve.

**PUBLIC HEARINGS** – None.

**PUBLIC COMMUNICATIONS**

*This is the time and place for the general public to address the Board of Directors. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda; however, the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda. In accordance with District Resolution No. 2020-05: Decorum During Public Meetings, each speaker shall be allotted five (5) minutes of time to address the Board.*

**DISCUSSION ITEMS**

5. **Fiscal Year 2021-2022 Annual Financial Statements**

Report by: Elizabeth Skrzat, General Manager  
Jonathan Abadesco, Fedak & Brown

RECOMMENDATION: Review, discuss, and adopt the annual financial statements for Fiscal Year 2021-2022.

**6. Contract Amendment No. 2 with GRIDDL for Web Design Services**

Report by: Elizabeth Skrzat, General Manager  
Scott Kleinrock, Conservation Programs Manager

RECOMMENDATION: Review, discuss, and approve a Contract Amendment No. 2 with GRIDDL for Web Design Services for the CBWCD main website redesign project and maintenance contracts for the main website and the Waterwise Garden Planner website for an additional \$43,300 and a total not-to-exceed amount of \$65,000 in a form approved by District Counsel.

**7. Special District Leadership Academy Attendance**

Report by: Elizabeth Skrzat, General Manager

RECOMMENDATION: Review, discuss, and approve Director attendance at either of the two “Special District Leadership Academy” Conferences in calendar year 2023, to be held in La Quinta between February 26 and March 1, 2023 and Santa Rosa between October 22 – 25, 2023.

**INFORMATIONAL ITEMS**

- 8. Letter of appreciation to Conservation Programs Manager Scott Kleinrock from City of Montclair for his guidance in landscaping concept and irrigation system at their fire Station No. 2/Public Works Operations Yard, located at 10825 Monte Vista Avenue.**
- 9. Thank You Note from the San Bernardino County Registrar of Voters for assistance in the November 8, 2022 Election as a polling location.**

**DIRECTOR ORAL REPORTS**

***This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.***

President Ligtenberg

Vice President Parker

Treasurer Aldaco

Director Layton

Division 3 - Vacant

Director Gulmahamad

Director Sonnenberg

**STAFF ORAL REPORTS**

General Manager/Secretary Report

Board Attorney Report

**CLOSED SESSION**


CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); KAISER FOUNDATION HEALTH PLAN, INC., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

CONFERENCE WITH LEGAL COUNSEL. Pursuant to Government Code Section 54957(b)(1) and (3) personnel matters, exclusion of witnesses; and section 54957.6 employee salaries/benefits.

**ADJOURN**

The Board of Directors will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, to be held on Monday, February 13, 2023, at 2:00 p.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763.

I, Dena Lamarque, Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 2:00 p.m. on Friday, January 6, 2022.

  
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Dena Y. Lamarque, Board Clerk/Administrative Coordinator