



Those persons wishing to speak on any item included on the agenda should fill out and submit to the Administrative Assistant a "Request to Speak" form (name and address optional), which is available in the Conference Room.

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PERSONNEL COMMITTEE MEETING

Chino Basin Water Conservation District
District Office
4594 San Bernardino Street
Montclair, CA 91763

Monday, February 3, 2020

3:00 p.m.

A G E N D A

CALL TO ORDER

ROLL CALL

Personnel Committee Members: Committee Chair Marc Gruposso, Directors Margaret Hamilton and Ryan Sonnenberg.

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Personnel Committee about subjects that do not appear elsewhere on the agenda. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda however; the Personnel Committee may refer comments and concerns to staff or request the item be placed on a future agenda.

DISCUSSION ITEMS

1. Policy and Procedure Manual Review.

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review Policy and Procedure Manual and provide direction to staff.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL. Pursuant to Government Code Section 54957(b)(1) and (3) personnel matters, exclusion of witnesses; and section 54957.6 employee salaries/benefits.

CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE PERFORMANCE REVIEW: Pursuant to Government Code Section 54957. Title: Executive Director.

ADJOURN

The Personnel Committee will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, which will be held on February 10, 2020 at 10:00 a.m. at District Headquarters.

I, Alicia Fernandez, Acting Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 3:00 p.m. on Friday, January 31, 2020.



Alicia Fernandez, Acting Board Clerk/Administrative Coordinator