



Those persons wishing to speak on any item included on the agenda should fill out and submit to the Board Clerk/Administrative Coordinator a "Request to Speak" form (name and address optional), which is available in the Board Room.

The Chino Basin Water Conservation District complies with the Americans with Disabilities Act and amendments thereto. If you require special assistance to participate in this meeting or if you desire a copy of the Agenda in an alternate format, please contact the District office at (909) 626-2711 at least 48 hours prior to the advertised starting time of the meeting.

**REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**Waterwise Community Center Board Room
4594 San Bernardino Street
Montclair, CA 91763**

Monday, April 13, 2020

10:00 a.m.

A G E N D A

INVOCATION

CALL TO ORDER AND FLAG SALUTE

ROLL CALL

Board Members: President Terry King, Vice President Margaret Hamilton, Treasurer Marc Grupposo, Directors Gil Aldaco, Hanif Gulmahamad, Mark Ligtenberg, and Ryan Sonnenberg.

ADDITIONS OR CHANGES TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.

PRESENTATIONS

Conservation Programs – Evolution in Conservation Programs: LEAP Program and Design Assistance Program – Scott Kleinrock

PUBLIC ACCESS

Online Access

<https://zoom.us/j/713846489>

Telephone Access

Meeting ID: 713-846-489

One tap mobile

+14086380968,,765343232# US (San Jose)

+16699006833,,765343232# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US

+1 301 715 8592 US

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

CONSENT CALENDAR

At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately, following the Public Hearing procedures.

1. Minutes

- a. **March 6, 2020 – Personnel Committee Meeting.** Approve.
- b. **March 9, 2020 – Education Committee Meeting.** Approve.
- c. **March 9, 2020 – Regular Board Meeting.** Approve.
- d. **March 12, 2020 – Finance Committee Meeting.** Approve.
- e. **March 18, 2020 – Special Board Meeting.** Approve.
- f. **March 31, 2020 – Personnel Committee Meeting.** Approve.

2. Financial Reports.

- a. **February 2020.** Approve.
3. **AB 1234 - Director Travel, Training and Meeting Report.** Approve.
4. **Board Compensation and Reimbursement for Listed Events per Policy 47.** Approve.
5. **Disposal of District Personal Property, Materials and Equipment. Adopt Resolution 2020-04, approving disposal of surplus District property.** Approve.

PUBLIC HEARINGS – None.

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda however; the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda.

DISCUSSION ITEMS

6. **Grant Writing Services**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve staff recommendation for grant writing firm.

7. **Budget Adjustments**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss and approve budget adjustments.

8. **Review of District Policy No 47, Director Reimbursements**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and provide direction to staff concerning changes to District Policy No. 47, Director Reimbursements.

9. **Changes to Policy & Procedure Manual – Policies No: 25-1, 29, 38, 52, 56, 57, and 58.**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve changes to Policies No: 25-1, 29, 38, 52, 56, 57, and 58.

10. **70th Anniversary Celebration**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and provide direction to staff regarding the rescheduling or cancellation of the District's 70th Anniversary Celebration due to the Coronavirus Pandemic.

11. **Local Agency Formation Commission Election**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss and vote on a candidate for the Special District representative to the Local Agency Formation Commission of San Bernardino County.

UNFINISHED BUSINESS – None.

NEW BUSINESS – None.

INFORMATIONAL ITEMS

- 1) Strategic Plan – Quarterly Programs Update (Written)
- 2) Correspondence (Written)

DIRECTOR ORAL REPORTS

This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.

President King

Vice President Hamilton

Treasurer Grupposo

Director Aldaco

Director Gulmahamad

Director Ligtenberg

Director Sonnenberg

STAFF ORAL REPORTS

Executive Director/Secretary Report

Board Attorney Report

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL. Pursuant to Government Code Section 54957(b)(1) and (3) personnel matters, exclusion of witnesses; and section 54957.6 employee salaries/benefits.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); AMERICAN SAFETY CASUALTY INSURANCE COMPANY, an Oklahoma corporation; vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 50, inclusive; and related Cross-Complaint; San Bernardino Superior Court Case No.: CIVDS 1510122.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); Kaiser Foundation Health Plan, Inc., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

ADJOURN

The Board of Directors will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, to be held on May 11, 2020 at 10:00 a.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763.

I, Daniel Lopez, Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 10:00 a.m. on Friday, April 10, 2020.

A handwritten signature in black ink, appearing to read 'D. Lopez', with a long horizontal flourish extending to the right.

Daniel Lopez, Board Clerk/Administrative Coordinator