



Those persons wishing to speak on any item included on the agenda should fill out and submit to the Board Clerk/Administrative Coordinator a "Request to Speak" form (name and address optional), which is available in the Board Room. If you have any questions, you may contact Dena Lamarque via email at [dlamarque@cbwcd.org](mailto:dlamarque@cbwcd.org) or contact the District office at (909) 626-2711.

The Chino Basin Water Conservation District complies with the Americans with Disabilities Act and amendments thereto. If you require special assistance to participate in this meeting or if you desire a copy of the Agenda in an alternate format, please contact the District office at (909) 626-2711 at least 48 hours prior to the advertised starting time of the meeting.

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**REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**Chino Basin Water Conservation District  
4594 San Bernardino Street  
Montclair, CA 91763**

**Monday, May 8, 2023**

**2:00 p.m.**

**A G E N D A**

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**INVOCATION**

**CALL TO ORDER AND FLAG SALUTE**

**ROLL CALL**

Board Members: President Mark Ligtenberg, Vice President Kati Parker, Treasurer Gil Aldaco, Directors Amanda Coker, Teri Layton, Hanif Gulmahamad, Ryan Sonnenberg.

**ADDITIONS OR CHANGES TO THE AGENDA**

*In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.*

**PRESENTATIONS**

New Employees – Administrative Services Manager Alicia Fernandez, and Community Programs Educator II, Azucena Quinones.

Metrics Presentation: Poster Contest, Open House, and Communications, by Maia Dean, Community Programs Manager.

**CONSENT CALENDAR**

*At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately, following the Public Hearing procedures.*

1. **Minutes.**
  - a. **April 10, 2023 – Regular Board Meeting.** Approve.
  - b. **April 24, 2023 – Recharge Committee Meeting.** Approve.
  - c. **April 25, 2023 – Personnel Committee Meeting.** Approve.
  - d. **April 27, 2023 – Finance Committee Meeting.** Approve.
  
2. **Financial Reports.**
  - a. **March 2023.** Approve.
  
3. **AB 1234.**
  - a. **Director Travel, Training, and Meeting Report.** Approve.
  - b. **Compensation & Reimbursement Report.** Approve.

**PUBLIC HEARINGS** – None.

**PUBLIC COMMUNICATIONS**

*This is the time and place for the general public to address the Board of Directors. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda; however, the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda. In accordance with District Resolution No. 2020-05: Decorum During Public Meetings, each speaker shall be allotted five (5) minutes of time to address the Board.*

**DISCUSSION ITEMS**

4. **Update Policy No. 44 – Purchasing Policy**

Report by: Elizabeth Skrzat, General Manager

RECOMMENDATION: Review, discuss, and approve increasing monthly transaction limits for each position at the District to allow for price increases as recommended by the Personnel Committee and the Finance Committee.

**5. Board Priorities Workshop Report**

Report by: Elizabeth Skrzat, General Manager

RECOMMENDATION: Review, discuss, and adopt the Board Priorities Workshop Report prepared by The Rihbany Group.

**6. Budget Study Session**

Report by: Elizabeth Skrzat, General Manager

RECOMMENDATION: Review, discuss, and provide direction to staff regarding the proposed FY 2023-2024 Budget.

**INFORMATIONAL ITEMS**

Third Quarter Metrics | January – March 2023  
Correspondence Reports

**DIRECTOR ORAL REPORTS**

*This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.*

President Ligtenberg

Vice President Parker

Treasurer Aldaco

Director Layton

Director Coker

Director Gulmahamad

Director Sonnenberg

**STAFF ORAL REPORTS**

General Manager/Secretary Report

Board Attorney Report

**CLOSED SESSION**

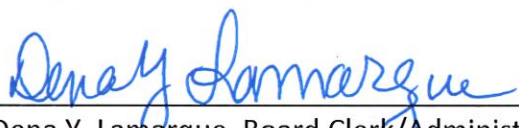
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); KAISER FOUNDATION HEALTH PLAN, INC., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

Government Code section 54956.8. Possible acquisition of property rights for underground storage of supplemental water.

**ADJOURN**

The Board of Directors will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, to be held on Monday, June 12, 2023 at 2:00 p.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763.

I, Dena Lamarque, Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 4:30 p.m. on Wednesday, May 3, 2023.



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Dena Y. Lamarque, Board Clerk/Administrative Coordinator