



Those persons wishing to speak on any item included on the agenda should contact the Board Clerk/Administrative Coordinator via email at dlopez@cbwcd.org or contact the District office at (909) 626-2711 two hours prior to the advertised starting time of the meeting.

The Chino Basin Water Conservation District complies with the Americans with Disabilities Act and amendments thereto. If you require special assistance to participate in this meeting or if you desire a copy of the Agenda in an alternate format, please contact the District office at (909) 626-2711 at least 48 hours prior to the advertised starting time of the meeting.

Join Meeting online: <https://zoom.us/j/98961622935>

Join Meeting via phone:

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+16699006833

Meeting ID 989-6162-2935

**REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**Waterwise Community Center Board Room
4594 San Bernardino Street
Montclair, CA 91763**

Monday, June 8, 2020

10:00 a.m.

A G E N D A

INVOCATION

CALL TO ORDER AND FLAG SALUTE

ROLL CALL

Board Members: President Terry King, Vice President Margaret Hamilton, Treasurer Marc Gruposso, Directors Gil Aldaco, Hanif Gulmahamad, Mark Ligtenberg, and Ryan Sonnenberg.

ADDITIONS OR CHANGES TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.

PRESENTATIONS

Update on Staff Projects During COVID-19 “Safer from Home” Order – Scott Kleinrock, Conservation Programs Manager and Maia Dean, Community Programs Manager

CONSENT CALENDAR

At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately, following the Public Hearing procedures.

1. **Minutes**
 - a. **May 11, 2020 – Regular Board Meeting.** Approve.
 - b. **May 13, 2020 – Finance Committee Meeting.** Approve.
 - c. **May 29, 2020 – Recharge Committee Meeting.** Approve.
 - d. **June 1, 2020 – Education Committee Meeting.** Approve.
 - e. **June 3, 2020 – Personnel Committee Meeting.** Approve.
2. **Financial Reports.**
 - a. **April 2020.** Approve.
3. **AB 1234 - Director Travel, Training and Meeting Report.** Approve.
4. **Board Compensation and Reimbursement for Listed Events per Policy 47.** Approve.
5. **FY 20-21 Classifications, Labor Grades, and Hourly Schedule.** Approve.
6. **Health Benefit Cap Readjustment.** Approve.
7. **Resolution no. 2020-06 of the Chino Basin Water Conservation District Authorizing the Disposal of Surplus District Property.** Approve.

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda however; the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda.

DISCUSSION ITEMS

8. Proposed Fiscal Year 2020-2021 Budget and Five-Year Capital Plan

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and adopt the proposed Fiscal Year 2020-2021 Budget and Five-Year Capital Plan as recommended by the Finance Committee.

9. Amendment No. 2 to Landscape Design Assistance Program.

Report by: Scott Kleinrock, Conservation Programs Manager

RECOMMENDATION: Approve Amendment No. 2 to the Landscape Design Assistance Program with the Inland Empire Utilities Agency extending the term through June 30, 2021 and authorize the Executive Director to Execute the amendment.

10. Human Resources Consulting Services

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve the selection of the firm recommended by the Personnel Committee.

11. Authorization for Purchase of a Tractor and Related Attachments/Implements

Report by: Dave Schroeder, Facilities & Operations Manager

RECOMMENDATION: Review, discuss, and approve the purchase of a tractor and related attachments/implements from the recommended vendor and authorize the Executive Director to complete the transaction.

12. **CBWCD Infectious Disease Emergency Response Plan Update**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve updates to the District's Infectious Disease Emergency Response Plan in response to the COVID-19 Pandemic.

13. **Resolution No. 2020-07 of the Board of Directors of the Chino Basin Water Conservation District in Support of the San Bernardino Flood Control District Storm Water Grant, Prop 1, Round 2 for the Grove Basin Outlet Project**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve Resolution No. 2020-08 in support of San Bernardino County Flood Control District's Storm Water Grant for the Grove Basin Outlet Project.

14. **2021-2023 California Special Districts Association Election, Seat C – Southern Network**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Discuss California Special District Association Board of Directors, Southern Network, Seat C candidates; if Board of Directors elects to vote for a candidate, authorize the Board Clerk to submit as directed during the election period.

UNFINISHED BUSINESS – None.

NEW BUSINESS – None.

INFORMATIONAL ITEMS

- 1) Strategic Plan – Quarterly Programs Update (Written)
- 2) Correspondence (Written)

DIRECTOR ORAL REPORTS

This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.

President King

Vice President Hamilton

Treasurer Grupposo

Director Aldaco

Director Gulmahamad

Director Ligtenberg

Director Sonnenberg

STAFF ORAL REPORTS

Executive Director/Secretary Report

Board Attorney Report

CLOSED SESSION

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54956(b) and 54957; Title: Executive Director

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957.6 employee salaries / benefits.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); AMERICAN SAFETY CASUALTY INSURANCE COMPANY, an Oklahoma corporation; vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 50, inclusive; and related Cross-Complaint; San Bernardino Superior Court Case No.: CIVDS 1510122.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); Kaiser Foundation Health Plan, Inc., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

ADJOURN

The Board of Directors will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, to be held on July 13, 2020 at 10:00 a.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763 and webcast online at: <https://zoom.us/j/98961622935>.

I, Daniel Lopez, Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 10:00 a.m. on Friday, June 5, 2020.

A handwritten signature in black ink, appearing to read 'D. Lopez', with a long horizontal flourish extending to the right.

Daniel Lopez, Board Clerk/Administrative Coordinator