



Those persons wishing to speak on any item included on the agenda should contact the Board Clerk/Administrative Coordinator via email at dlopez@cbwcd.org or contact the District office at (909) 626-2711 at least two hours prior to the advertised starting time of the meeting.

The Chino Basin Water Conservation District complies with the Americans with Disabilities Act and amendments thereto. If you require special assistance to participate in this meeting or if you desire a copy of the Agenda in an alternate format, please contact the District office at (909) 626-2711 at least 48 hours prior to the advertised starting time of the meeting.

Join Meeting online: <https://zoom.us/j/98961622935>

Join Meeting via phone:

+14086380968

+16699006833

Meeting ID 989-6162-2935

**REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**Waterwise Community Center Board Room
4594 San Bernardino Street
Montclair, CA 91763**

Monday, July 13, 2020

10:00 a.m.

A G E N D A

INVOCATION

CALL TO ORDER AND FLAG SALUTE

ROLL CALL

Board Members: President Terry King, Vice President Margaret Hamilton, Treasurer Marc Gruposso, Directors Gil Aldaco, Hanif Gulmahamad, Mark Ligtenberg, and Ryan Sonnenberg.

ADDITIONS OR CHANGES TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.

PRESENTATIONS

Plan for Phased Re-Opening – Elizabeth Skrzat, Executive Director

CONSENT CALENDAR

At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director requests that an item be removed from the Consent Calendar, all items will be acted upon as a whole and by one vote. Items removed from the Consent Calendar will be acted upon separately, following the Public Hearing procedures.

1. **Minutes**
 - a. **June 8, 2020 – Board Meeting.** Approve.
 - b. **June 15, 2020 – Personnel Committee Meeting.** Approve.
 - c. **June 19, 2020 – Special Board Meeting.** Approve.
 - d. **July 6, 2020 – Personnel Committee Meeting.** Approve.
2. **Financial Reports.**
 - a. **May 2020.** Approve.
3. **AB 1234 - Director Travel, Training and Meeting Report.** Approve.
4. **Board Compensation and Reimbursement for Listed Events per Policy 47.** Approve.
5. **Professional Services Agreement with San Diego Human Resources Consulting.**
Approve.

PUBLIC HEARINGS

6. **Adjustment to Director Compensation**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Conduct a public hearing to adopt, by roll call vote, Ordinance 20-01 pertaining to Board of Directors compensation as amended by direction of the Board at the May 11, 2020 Board Meeting. In accordance with Water Code Section 74641, the ordinance shall be published once in full in the newspaper within 10 days of adoption.

M _____ S _____

Roll Call Vote:

President King	_____
Vice President Hamilton	_____
Treasurer Grupposo	_____
Director Ligtenberg	_____
Director Aldaco	_____
Director Gulmahamad	_____
Director Sonnenberg	_____

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Board of Directors. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda; however, the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda. In accordance with District Resolution No. 2020-05: Decorum During Public Meetings, each speaker shall be allotted five (5) minutes of time to address the Board.

DISCUSSION ITEMS

7. **Resolution No. 2020-08 – A Resolution of the Board of Directors of the Chino Basin Water Conservation District Approving and Establishing the Fiscal Year 2020-2021 Appropriations Limitation Pursuant to Article XIII B of the California Constitution.**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Adopt Resolution 2020-08, approving and establishing the appropriations limit for Fiscal Year 2020-2021.

8. **CBWCD Policy & Procedure Manual Updates**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve changes to the District's Policy & Procedure Manual.

9. **Montclair #2 Spillway Preliminary Permitting and Design Study**

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and approve the completion of a Preliminary Permitting and Design Study by the District's contracted engineering firm Wagner and

Bonsignore to prepare the District for the Montclair #2 Inflow Spillway Replacement Project, as recommended by the Recharge Committee.

10. Election Process Procedures

Report by: Elizabeth Skrzat, Executive Director

RECOMMENDATION: Review, discuss, and direct staff to send out an announcement with information about filing candidate paperwork for 2020 Board Elections using the District's email newsletter on July 13, 2020 and further directing staff to provide a report to the Board proposing Standard Operating Procedures for Election Notices for the Board's consideration and possible adoption, governing the District's actions beginning with the election on Tuesday, November 8, 2022.

11. Landscape Evaluation and Audit Program (LEAP) Professional Services Agreement

Report by: Scott Kleinrock, Conservation Program Manager

RECOMMENDATION: Review, discuss, and approve the Landscape Evaluation and Audit Program (LEAP) Contract Amendment No. 5 with the Inland Empire Utilities Agency extending the contract an additional year and increasing the not-to-exceed amount to \$99,000, and authorize the Executive Director to execute the amendment.

INFORMATIONAL ITEMS

- 1) Strategic Plan – Quarterly Programs Update (Written)
- 2) Correspondence (Written)
- 3) Report on Staff Progress During Pandemic (Written)
- 4) Draft Resolution No. 2020-09 - Approving the Application for Grant Funds from the Bureau of Reclamation Through Watersmart Drought Response Program (Written)
- 5) Update on Dr. McAfee's Presentation (Oral)

DIRECTOR ORAL REPORTS

This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.

President King

Vice President Hamilton

Treasurer Grupposo

Director Aldaco

Director Gulmahamad

Director Ligtenberg

Director Sonnenberg

STAFF ORAL REPORTS

Executive Director/Secretary Report

Board Attorney Report

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); AMERICAN SAFETY CASUALTY INSURANCE COMPANY, an Oklahoma corporation; vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 50, inclusive; and related Cross-Complaint; San Bernardino Superior Court Case No.: CIVDS 1510122.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); Kaiser Foundation Health Plan, Inc., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

ADJOURN

The Board of Directors will adjourn to the next Regular Meeting of the Chino Basin Water Conservation District, to be held on August 10, 2020 at 10:00 a.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763 and webcast online at: <https://zoom.us/j/98961622935>.

I, Daniel Lopez, Board Clerk/Administrative Coordinator of the Chino Basin Water Conservation District, do hereby certify that a copy of this agenda has been posted by 10:00 a.m. on Friday, July 10, 2020.

A handwritten signature in black ink, appearing to read 'D. Lopez', with a long horizontal flourish extending to the right.

Daniel Lopez, Board Clerk/Administrative Coordinator