



**REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**Chino Basin Water Conservation District
4594 San Bernardino Street
Montclair, CA 91763**

Monday, August 9, 2021

M I N U T E S

INVOCATION – Director Ligtenberg gave the invocation.

CALL TO ORDER – Vice President Hamilton called the meeting to order at 2:02 p.m.

ROLL CALL

Board Members Present: Vice President Margaret Hamilton
Treasurer Marc Gruposso
Director Gil Aldaco
Director Hanif Gulmahamad
Director Mark Ligtenberg
Director Ryan Sonnenberg

Board Members Absent: President King

General Counsel Present: Leland McElhaney, Esq.

Staff Present: General Manager Elizabeth Skrzat
Administrative Services Manager Toyasha Sebbag
Conservation Programs Manager Scott Kleinrock
Facilities and Operations Manager Dave Schroeder
Senior Administrative Assistant Jerry Mireles
Community Programs Manager Maia Dean
Program Educator Jenna Hoover
Community Programs Specialist Monica Curiel

Visitors Present: Bear Demographics & Research Andrew Westall
Bear Demographics & Research David Ely
Wagner & Bonsignore Dave Lounsbury

Wagner & Bonsignore Robert Wagner

ADDITIONS OR CHANGES TO THE AGENDA

General Manager Elizabeth Skrzat announced a request from a Board Member to pull item #8.

PRESENTATIONS – None.

CONSENT CALENDAR

1. **Minutes**
 - a. **July 12, 2021 – Regular Board Meeting.** Approve.
 - b. **July 30, 2021 – Recharge Committee Meeting.** Approve.
2. **Financial Reports.**
 - a. **June 2021.** Approve.
3. **AB 1234**
 - a. **Director Travel, Training, and Meeting Report.** Approve.
 - b. **Compensation & Reimbursement Report.** Approve.
4. **Enterprise Systems Catalog 2021.** Receive and file Chino Basin Water Conservation District Enterprise Systems Catalog 2021.

Director Aldaco asked for clarification if the District has updated the Enterprise Systems Catalog prior to 2021.

Senior Administrative Assistant Jerry Mireles reported the District is required by law to update the catalog every year.

Motion carried on 6-0-0-1 vote to approve items #1-4 of the Consent Calendar.

MOVED: Aldaco

SECONDED: Hamilton

APPROVED: 6-0-0-1

AYES: Hamilton, Grupposo, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: King

PUBLIC HEARINGS

5. **2021-22 Board of Directors Redistricting Process.**

A PowerPoint presentation was given by General Manager Elizabeth Skrzat and Bear Demographics Andrew Westall. Mr. Westall provided background on the redistricting process and summarized the new state laws that have been enacted since the District's last redistricting process. Mr. Westall reported the final data for the 2020 census will release on September 20, 2021.

Director Hamilton asked about the feasibility of reducing the Board members from seven to five. Mr. Westall responded that the District can reduce the number of Board members as part of the redistricting process but it is up to the Board to adopt a Resolution. General Counsel Leland McElhane suggested to go with the existing number of Board members but that can change.

Director Gulmahamad asked based on the 2020 census data, the population of Ontario increased and if it will be decided by demographics or geography. Mr. Westall confirmed they will be decided by both criteria.

No motions or actions were taken.

PUBLIC COMMUNICATIONS – None.

DISCUSSION ITEMS

6. **Amendment No. 2 to Garden in Every School Program Contract**

A PowerPoint presentation was given by General Manager Elizabeth Skrzat and Facilities & Operations Manager Dave Schroeder.

A motion was made by Director Aldaco and seconded by Director Gulmahamad to approve Amendment No. 2 to the Garden in Every School Program contract.

Vice President Hamilton asked how the District measures the success of the program. General Manager Skrzat reported staff received an audit from Inland Empire Utilities Agency and findings concluded many schools are using the Gardens as educational purposes.

Motion carried on 6-0-0-1 vote to approve Amendment No. 2 to the Garden in Every School Program contract with the Inland Empire Utilities Agency extending the term through June 30, 2022 and authorize the General Manager to sign the Contract Amendment on behalf of the District.

MOVED: Aldaco SECONDED: Gulmahamad APPROVED: 6-0-0-1

AYES: Hamilton, Grupposo, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: King

7. **Resolution No. 2021-05 – A Resolution of the Board of Directors of the Chino Basin Water Conservation District Approving the Disposal of Surplus District Property**

A PowerPoint presentation was given by Facilities & Operations Manager Dave Schroeder.

A motion was made by Director Gulmahamad and seconded by Director Grupposo to adopt Resolution No. 2021-05 approving the disposal of surplus District property.

Director Aldaco asked how much the District received when the tractor was sold at auction. Mr. Schroeder reported the tractor sold for \$16,750.

Motion carried on 6-0-0-1 vote to adopt Resolution No. 2021-05, approving disposal of surplus District property.

MOVED: Gulmahamad SECONDED: Grupposo APPROVED: 6-0-0-1

AYES: Hamilton, Grupposo, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: King

8. **Native American Land Acknowledgements**

The item was pulled from discussion and no motions or actions were taken.

9. **Update on the Montclair #2 Spillway Replacement Project**

Staff report and PowerPoint presentation was given by General Manager Elizabeth Skrzat and Dave Lounsbury from Wagner & Bonsignore.

A motion was made by Director Aldaco and seconded by Director Gulmahamad to approve an expenditure of \$125,000 to Wagner & Bonsignore.

Director Gulmahamad asked for an update on any grants dedicated to the project. Ms. Skrzat announced the Metropolitan Water District approved the joint project grant to cover construction expenses for \$320,850. Ms. Skrzat reported staff applied for the grant from U.S. Bureau of Reclamation and announced the District did not receive the grant.

Director Aldaco commended staff on its report.

Motion carried on 6-0-0-1 vote to approve an expenditure of \$125,000 to Wagner & Bonsignore to proceed with the Final Design, Permitting and CEQA assessment for the Montclair #2 Spillway project.

MOVED: Aldaco

SECONDED: Gulmahamad

APPROVED: 6-0-0-1

AYES: Hamilton, Grupposo, Aldaco, Gulmahamad, Ligtenberg, Sonnenberg

NOES: None

ABSTAIN: None

ABSENT: King

INFORMATIONAL ITEMS

10. Monthly update of Team Goals During COVID-19 Restrictions.

DIRECTOR ORAL REPORTS

President King – Nothing to report.

Vice President Hamilton – Nothing to report.

Treasurer Grupposo – Nothing to report.

Director Aldaco reported on the following:

- ***See attached written report.***

Director Gulmahamad reported on the following:

- Director Gulmahamad reported on the Association of San Bernardino Special District meeting held on July 19, 2021.
- Director Gulmahamad reported on the Southern California Water Committee Quarterly meeting on July 23, 2021.

Director Ligtenberg – Nothing to report.

Director Sonnenberg – Nothing to report.

STAFF ORAL REPORTS

General Manager - Elizabeth Skrzat reported on the Association of San Bernardino Special District meeting held on July 19, 2021. Ms. Skrzat added that she attended the Southern California Water Committee Quarterly meeting held on July 23, 2021.

Board Attorney – Nothing to report.

CLOSED SESSION –Board recessed to closed session at 3:24 p.m. to consider the following closed session items:

CONFERENCE WITH LEGAL COUNSEL. Pursuant to Government Code Section 54957(b)(1) and (3) personnel matters, exclusion of witnesses; and section 54957.6 employee salaries/benefits.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1); KAISER FOUNDATION HEALTH PLAN, INC., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive; San Bernardino Superior Court Case No.: CIVDS 1933655.

REPORTABLE ACTION – The meeting reconvened at 3:52 p.m. and had no reportable action.

ADJOURN

Vice President Hamilton adjourned the meeting at 3:52 p.m. to the next Regular Board Meeting of the Chino Basin Water Conservation District to be held on Monday, September 13, 2021, at 2:00 p.m. online at: <https://zoom.us/j/98961622935>.

APPROVED AND ADOPTED THIS 13th DAY OF September 2021.



Elizabeth Skrzat, General Manager

ATTEST:



Jerry Mireles, Sr. Administrative Assistant