



# Waterwise Community Center **FIELD TRIP REQUEST FORM**

School/Organization: \_\_\_\_\_

Lead Contact: \_\_\_\_\_  
First Name Last Name Email Phone

Field trips are primarily offered on Wednesdays, Thursdays, and Fridays between October-May. See the calendar on [cbwcd.org/fieldtrips](http://cbwcd.org/fieldtrips) for available dates.

1<sup>st</sup> Choice Date: \_\_\_\_\_ 2<sup>nd</sup> Choice Date \_\_\_\_\_ District: \_\_\_\_\_

Will you be requesting transportation reimbursement? Yes No

*Schools in our Service Area are eligible for reimbursement of up to \$400 of eligible transportation expenses per field trip if the bus transports at least 45 students in addition to teachers and chaperones. Check if your school is eligible at [cbwcd.org/servicearea](http://cbwcd.org/servicearea).*

Please list all classes coming. Note: 2 chaperones required per class (in addition to the teacher).

Teacher Name	Email Address	Grade	# of students
<b>Total</b>			

*Up to 70 students per day. If you would like to bring more, please contact us to discuss possible options.*

There will be a break in the middle of your field trip for students to use the restroom and potentially eat a snack. Will your students be eating a snack? Yes No

*Snack brought by visiting school.*

Please choose main goal for your visit:

Which program would you like to participate in?

*Field trips start at 9am. Please arrange beforehand with staff if you need a different start time.*

Would you like to receive our monthly newsletter?

Yes No

enviro education V800  
Yes No

To request field trip, complete this form electronically or by hand and submit via:

Email: [education@cbwcd.org](mailto:education@cbwcd.org) Fax: (909) 626-5974 or Mail: Education 4594 San Bernardino St. Montclair, CA 91763

For Office Use Only: Time Duration \_\_\_\_\_ Program Date \_\_\_\_\_