



**CHINO BASIN WATER CONSERVATION DISTRICT
REGULAR BOARD MEETING
MINUTES**

MONDAY, JANUARY 8, 2024, AT 2:00 P.M.

**BOARD ROOM
4594 SAN BERNARDINO STREET
MONTCLAIR, CA 91763**

BOARD OF DIRECTORS

Mark Ligtenberg, President

Kati Parker, Vice President

Gil Aldaco, Treasurer

Teri Layton, Director

Amanda Coker, Director

Hanif Gulmahamad, Director

Ryan Sonnenberg, Director

GENERAL MANAGER

Elizabeth Willis

LEGAL COUNSEL

Lee McElhaney

INVOCATION

Director Layton led the Board in the invocation.

CALL TO ORDER AND FLAG SALUTE

President Ligtenberg called the meeting to order at 2:03 p.m. and led the audience in the flag salute.

ROLL CALL

Board Members present were President Mark Ligtenberg, Vice President Kati Parker, Treasurer Gil Aldaco, Directors Teri Layton, Amanda Coker, Hanif Gulmahamad and Ryan Sonnenberg.

General Counsel Leland McElhaney, Esq., General Manager Elizabeth Willis, Administrative Services Manager Alicia Fernandez, Facilities Maintenance Manager Dave Schroeder, Interim Board Clerk Jasmine Felix, and Jonathan Abadesco, with Fedak & Brown were present.

ADDITIONS OR CHANGES TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), a two-thirds vote (or unanimous vote if less than two-thirds are present), is required to add an item for action, provided that there is a need to take immediate action and that the need for action came to the attention of the agency after the agenda was posted.

General Manager Elizabeth Willis confirmed there were no additions to the agenda, however Item No. 1 on the agenda required a correction to the verbiage on page 6 of 7 and Item No. 3 was amended to exclude a meeting on 12/11/23.

PRESENTATIONS

None.

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Board of Directors. Due to Brown Act requirements, action will not be taken on any issues not on the Agenda; however, the Board of Directors may refer comments and concerns to staff or request the item be placed on a future agenda. In accordance with District Resolution No. 2020-05: Decorum During Public Meetings, each speaker shall be allotted five (5) minutes of time to address the Board.

None.

CONSENT CALENDAR

At this time, members of the public may present testimony as to why an item should be removed from the Consent Calendar for separate discussion. Unless a member of the public or a Director request that an item be removed from the Consent Calendar, all items will be acted upon as a whole and approved in a single motion and vote. Items removed from the Consent Calendar will be acted upon separately.

Director Aldaco made a motion to approve the consent calendar, seconded by Director Gulmahamad. Director Parker made a request to rephrase the motion to include the changes previously mentioned by General Manager Willis. Director Aldaco and Gulmahamad concurred and the motion to approve the consent calendar with the changes was made; the motion was approved unanimously.

1. APPROVE MEETING MINUTES: REGULAR BOARD MEETING OF DECEMBER 11, 2023

Recommendation: It is recommended that the Board of Directors approve said minutes as is.

Approved unanimously.

2. APPROVE AB 1234 DIRECTOR TRAVEL, TRAINING, AND MEETING REPORT

Recommendation: It is recommended that the Board of Directors approve the Director Travel, Training, and Meeting Report, reflecting business-related expenses incurred by the District.

Approved unanimously.

3. APPROVE AB 1234 DIRECTOR COMPENSATION & REIMBURSEMENT REPORT

Recommendation: It is recommended that the Board of Directors approve the Director Compensation and Reimbursement Report.

Approved unanimously.

4. FINANCIAL REPORTS FOR NOVEMBER 2023

Recommendation: It is recommended that the Board of Directors approve the financial reports.

Approved unanimously.

DISCUSSION ITEMS

5. FY 2022-2023 ANNUAL FINANCIAL REPORTS

Recommendation: It is recommended that the Board of Directors receive and file the FY 2022-2023 Annual Financial Reports.

General Manager Willis provided Jonathan Abadesco, with Fedak & Brown, with a warm introduction and prompted him to begin the presentation of his findings. Mr. Abadesco commenced by providing a general background on guidelines and the auditing process, followed by his findings and explanation of the differences in values, and concluded by opening the floor to questions and comments.

Directors Layton & Parker thanked Mr. Abadesco for his presentation. Director Parker further recognized Mr. Abadesco & Ms. Willis for making the requested changes to the Financial Highlights section to better provide transparency.

Director Aldaco made motioned to file the annual financial reports FY 2022-2023, seconded by Director Gulmahamad; the motion was approved unanimously.

DIRECTOR ORAL REPORTS

This is the time and place for the Board of Directors to report on any items of interest. Upon request by an individual Director, the Board may choose to take action on any of the subject matters listed below.

- President Ligtenberg – *None.*
- Vice President Parker – *Attended meetings as itemized in Item 5 – AB 1234 of the Agenda. She praised Facilities Maintenance Manager Dave Schroeder on his presentation at the O’Day Short Family Unity Garden Dedication.*
- Treasurer Aldaco – *Attended meetings as itemized in Item 5 – AB 1234 of the Agenda.*
- Director Layton – *None.*
- Director Coker – *Attended meetings as itemized in Item 5 – AB 1234 of the Agenda.*
- Director Gulmahamad – *Attended meetings as itemized in Item 5 – AB 1234 of the Agenda.*
- Director Sonnenberg – *None.*

STAFF ORAL REPORTS

- General Manager/Secretary Report – General Manager Willis kindly reminded the Board of the Time Capsule Buriel event on January 18, 2024 and encouraged the Board of Directors to RSVP. She commended the Chino Basin Water Conservation District administrative services team, specifically Administrative Services Manager, Alicia Fernandez and Administrative Assistant II, Judith Taylor, with their exemplary aid during the audit.
- Legal Counsel Report – *None.*

CLOSED SESSION

President Ligtenberg recessed the meeting at 2:25 p.m., to consider the following Closed Session item:

6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)
KAISER FOUNDATION HEALTH PLAN, INC., et al. vs. CHINO BASIN WATER CONSERVATION DISTRICT; and DOES 1 through 10, inclusive
San Bernardino Superior Court Case No.: CIVDS 1933655


Director Coker excused herself from Closed Session at 3:30 p.m.

The Board reconvened from Closed Session, at 4:08 p.m., at which point President Ligtenberg asked General Counsel Leland McElhaney, Esq. if there was any report from closed session. Mr. McElhaney confirmed there was no reportable action taken in closed session.


ADJOURNMENT

President Ligtenberg adjourned the meeting at 4:08 p.m. to the next Regular Board Meeting of the Chino Basin Water Conservation District to be held on **Monday, February 12, 2024**, at 2:00 p.m. at District Headquarters, located at 4594 San Bernardino Street, Montclair, CA 91763.

APPROVED AND ADOPTED THIS 12TH DAY OF FEBRUARY 2024.


Elizabeth Willis, General Manager

ATTEST:



Brandon Yoshida, Board Clerk